



# TOWN OF KITTERY

Office of the Town Manager

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Nancy Colbert Puff  
Town Manager

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## EMPLOYMENT OPPORTUNITY –

### DEPARTMENT OF PUBLIC WORKS COMMISSIONER

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The Town of Kittery is seeking an experienced and knowledgeable public works professional with a hands on approach to management to serve as the Department of Public Works Commissioner. The successful candidate will direct, manage, and supervise all day-to-day activities of the public works department for the town. This position reports to the Town Manager. Duties include, but are not limited to: supervising staff; creating and maintaining budgets; preparing and submitting reports; preparing, planning, scheduling, and inspecting work and attending meetings. The Department manages highway, solid waste, and parks, with a combined operating budget of approximately \$2 million.

Please submit a cover letter, resume and three letters of recommendation to:

Betsy L. Oulton, Human Resources Manager  
Town of Kittery  
200 Rogers Road, Kittery, ME 03904  
[boulton@kitteryme.org](mailto:boulton@kitteryme.org)

**This position will remain open until filled. However, interested candidates are advised that review of applicants will begin January 15, 2014.**

The Town of Kittery is an Equal Employment Opportunity/Affirmative Action Employer and is committed to excellence through diversity in its staff. We strongly encourage all qualified individuals to apply.